



SHASA DATA PRIVACY POLICY

Introduction

Southcoast Health and Sustainability Alliance (SHASA) is an incorporated not-for-profit community organisation that champions renewable energy, sustainability and community resilience projects in the Eurobodalla.

This policy outlines our ongoing obligations to you in respect of how we manage your Personal Information. We have adopted the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act). The APPs govern the way in which we collect, use, disclose, store, secure and dispose of your Personal Information.

What is Personal Information and why do we collect it?

Personal Information is information which identifies an individual. Examples of Personal Information we collect includes names, addresses, email addresses, phone numbers, and in specific circumstances drivers licence details. Any Personal Information we collect is the minimum reasonably necessary to achieve its purpose.

This Personal Information is primarily obtained via our website when you join, donate or sign up for our newsletters. SHASA never collects or maintains financial data from our website.

Personal Information may also be obtained in writing or verbally directly from you.

We collect your Personal Information for the primary purpose of interacting with you, providing you with relevant information and hearing your views. You may unsubscribe from our mailing lists at any time.

Third Parties

Where reasonable and practicable to do so, we will collect your Personal Information only from you. However, in some circumstances we may be provided with information by third parties. In such a case we will take reasonable steps to ensure that you are made aware of the information provided to us by the third party.

Disclosure of Personal Information

Your Personal Information may be disclosed in a number of circumstances including the following:

- Third parties where you consent to the use or disclosure; and
- Where required or authorised by law.

Security of Personal Information

Your Personal Information is stored in a manner that reasonably protects it from misuse and loss and from unauthorised access, modification or disclosure.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information.

If a data breach occurs we will respond in accordance with the APPs.

Access to your Personal Information

You may access the Personal Information we hold about you to update and/or correct it. If you wish to access your Personal Information, please contact us via the details below. In order to protect your Personal Information we may require identification from you before releasing the requested information.

Privacy Policy Queries

If you have any queries in relation to our Privacy Policy please contact us via contact.shasa@gmail.com