

OUR FOCUS & ACTION AREAS	Work items	Who	Status
Climate Leadership & Action			
We promote and support climate mitigation and adaptation actions (eg Community heat and smoke Havens solar and batteries on communities facilities. We advocate for solar farms and the electrification of homes and small business, transport and infrastructure to drive a low-carbon economy.	Disaster Ready Fund - Arno Schaaf is the lead. Arno has drafted milestone 1 report. Waiting on approval of variation. Arno to hand over documentation to Kathryn so she can submit while Arno is away. Training dates to be organised for Moruya Havens with Trish Pye (emergency app training) and Thomas Schild (fire pump, fire hose and backup generator maintenance and testing).	Arno Schaaf Kathryn Maxwell Linda Leung, Trish Pye, Thomas Schild, Andrea Charlton, Lyn Smith, Natalie Barnett	Ongoing
	Moruya Mail including the Haven banner and tile for the EuroBEV.	Alex Rea	Ongoing
	Haven paid advertising. Revised proposals to go to the Communications Committee.	Andrea Charlton, Arno Schaaf	September
	Updating the Haven Maps and adding banner to heatwave education posters. Lisa making changes to the Heatwave Posters. Will confirm which havens are wheelchair accessible and will accept pets.	Lyn Smith and Lisa Friebe	September
	Haven Helpers - each Haven to encourage their members to become Haven Helpers. Havens would like helpers to join the organisation so they are covered by insurance etc.	Linda Leung and Nina Shatifan	September
	Haven Goody Bags -50 goody bags to be distributed at the Haven Catchups	Kathryn Maxwell, Nina Shatifan	30 September
	Seeking updated quotes for works at Uniting Church Haven	Andrea Charlton	September
	Solar Farm on Council land. Agreed Alex King and Rob Shorrocks would work together to see if they can find a suitable site.	Rob Shorrocks, Alex King	On going
	Haven communications sub group met and came up with recommendations for the Communications Team for consider on 21 September	Linda Leung, Lyn Smith, Nina Shatifan	21 September
	Haven Get Togethers - Kathryn has scheduled 3rd Moruya Haven get together for Wednesday 23 September. Andrea Charlton organised 2nd Batemans Bay Haven Get Together on 22 September. Kathryn Liaising with CWA to organise meeting on Saturday 26 September. Still to confirm date with Narooma Men's Shed.	Kathryn Maxwell, Andrea Charlton	22 and 23 September
	ECSN Preparing for El Nino Meeting - Nina Shatifan and Kathryn Maxwell running a table session on the havens. Moruya Golf club 9.15am -12 noon on 28 September.	Nina Shatifan, Kathryn Maxwell, Andrea Charlton, Andrew Everard	28 September
	Investigate further air quality sensors include stand alone ones which require Essential Energy approval.	Arno Schaaf	25 September
Project Planning & Delivery			

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We deliver practical projects (Repair Cafe, Moruya Food Program, Moruya Pet Program) We provide ongoing operational and communications support to the network of Heat and Smoke Havens	Next Repair Cafe is on Friday 25 September. Team includes Charlie Bell, Anita McAdam, Thomas Schild, Valier Faber, Rob Shorrocks, Suzanne Shorrocks, Kim Holburn, Rob Rutherford, Malcolm Watson, David, Judith Egan, Glenys Whitfield, Naiko Flah, Joel Flah, Nina Shatfan, Brett Hunter, Brett Stevenson, David Lawrence, Rusty and Mary.	Charlie Bell + Repairers	18 September
	Food Program - 20 clients including the Womens Refuge, packing Mondays 11.30 am - 12.30pm. Distribution 12.30pm - 1pm. Woolworths pick up Mon/Wed/SundY, Aldi Mon pickup. Julie Klugman is not available 22/8- 16/9.	Julie Klugman, Rhonda, Jeinie, Celine, Kathryn, Bryce, Glenn, Vic and Gary	21 September
	SHASA Community Facilities Resilience Strategy has been finalised. Linda Leung to upload onto the SHASA website. Kathryn to provide ESC General Manager with a copy	Linda Leung, Kathryn Maxwell	end September
	Moruya Community Garden working bee 8.30am - 10am on 25 September	Kathryn Maxwell, Richelle, Katrina,	25 September
	Community Education Activation Project project with Renewable Shoalhaven and Jumbleads. Bunnings Spring Fair 26 September.	Andrea and Andrew	26 September
Community & Stakeholder Engagement			
We assist the community to take climate action. We raise community awareness of SHASA. We engage effectively with key stakeholders. We promote disaster preparedness. We develop networks and collaborate with like minded organisations and businesses on climate and energy initiatives.	SHASA AGM to be held on Thursday 24 September at 11am . Executive to have a maximum of 12 financial members. Members meeting will follow the AGM at 11.30 am. Andrea to ensure all nominations are completed by Thursday 17 September.	SHASA members	24 September
	SHASA communications team meeting Monday 21 September. Key agenda items - discuss ideas from the Haven comms sub group and SHASA Digital Strategy	Communications Team	21 September
	Southern Life Church fire pump and fire hose training 10.30am - 12.30pm on 22 September	Thomas Schild	22 September
	Provide Haven flyers (30-40) for the next Seasonal Outlook session (Weds, Oct 7, 2:30) at the Moruya Library	Kathryn Maxwell, Lyn Smith	Before 7 October
	ESC/SHASA engagement - SHASA is participating on the quarterly Climate and Environment Advisory Committee, and monthly catch ups with the Sustainability Team. Next meeting on 21 September, 4pm.	Kathryn Maxwell, Andrew Everard, Arno Schaaf, Brett Stevenson	On going

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	Spark October/November newsletter finalisation by Linda Leung.	Linda Leung,	25 September
	ESCN Disaster Preparedness Working Group - Andrea Charlton is taking the minutes. Next meeting 28 September	Linda Leung, Nina Shatifan, Andrea Charlton	28 September
	South Coast Community Fund Forum to discuss, ask questions and share more details at the Moruya gold Club 30 September 5.30pm - 7.30pm.	Kathryn Maxwell, Deb Stevenson, Brett Stevenson	30 September
	SHASA meeting with the ESC GM on 30 September to talk about Heat Havens, Heat, Solar Resource Centre Head and SHASA community facilities strategy on 30 September 3.30pm	Andrew Everard, Kathryn Maxwell	30 September
	EV Friendly Town nomination due 26th September. Alex King to work on a draft application and will meet with SHASA at our next meeting on 21 September to review. Andrew Everard to provide information to Alex King on our SHASA EV Committee, EV Expos, EuroBEV and articles from SHASA's Spark Newsletter.	Alex King, Andrew Everard	21 September
Funding & Governance			
We seek short-term and long-term funding opportunities. We seek to grow the number of active volunteers. We review and improve our governance and financial processes as needed to ensure long term organisational viability. We seek donations to support community projects.	Finance Committee meeting 12 October	Kathryn Maxwell Tony Lowe, Matthew Thomas, Patrick Guinness, Andrew Everard, Anne McCusker	12 October
	Kathryn to bank Phil Morrisons and Dr Geoff Berry's \$5 membership fee	Kathryn Maxwell	
	Prepare final report for the Tilba Solar Farm Feasibility Study (FRRR)	Kathryn Maxwell	end September
	Tony Lowe is Acting Treasurer from 15 September - 6 October	Tony Lowe	