OUR FOCUS & ACTION AREAS	Work items	Who	Status
Climate Leadership & Action			
We promote and support climate mitigation and adaptation actions (eg Community heat and smoke Havens solar and batteries on communities facilties. We advocate for solar farms and the electrification of homes and small business, transport and infrastructure to drive a low-carbon economy.	**Disaster Ready Fund** - Arno Schaaf is the lead. DRF Variation still to be approved. Arno will send milestone report to RA.	Arno Schaaf Linda Leung, Trish Pye, Andrea Charlton,	Ongoing
	BB and Moruya Haven Catch up 10 November 2pm - 3.30pm at the Broulee Surf Club. Kathryn to finalise agenda and print a range of materials to hand out. Also consumables to distribute.	Haven Team, Haven Communications Team	10 November
	Southern Life Church Haven Information Session. 18 November 11am - 11.30 am - all welcome. 2837 Princes Highway Moruya. Nina giving Haven presentation.	Nina Shatifan	18 November
	Broulee Surf Club Haven Opening 7 December, 945am tour of facility, 10am formal presentations. Kathryn to print new flyers for notice boards and letterboxing. Moruya Surf Club seeking volunteers to letterboc Broulee. Kathryn to prepare media release for Moruya Mail. Speakers: Fiona Philips, MP for Gilmore, Dr Michael Holland, MP for Bega, Trish Pye Tec Exec.	Haven Team, Haven Communications Team	7 December
	Preparation of Information Kits for each Haven to be distributed at the 10 November Haven catch up	Andrea Charlton	10 November
	Kathryn to give a Haven presentation for 10 minutes to the RA Social Preparedness Recovery Reference Group on 12 Nov, 12 noon	Kathryn Maxwell	12 November
	Haven Team Catchup Friday 13 1pm - 2pm at Alfresco	Andrea Charlton, Andrew Everard, Nina Shatifan and Kathryn Maxwell	13 November
	EV Expo in Narooma 8am - 12.30pm at the Narooma Rotary Markets. Andrew Everard coordinating the event.	Andrew Everard	22 November
	Solar Farm on Council land. Agreed Alex King and Rob Shorrock would work together to see if they can find a suitable site.	Rob Shorrock, Alex King	On going
Project Planning & Delivery			
We deliver practical projects (Repair Cafe, Moruya Food Program, Moruya Pet Program) We provide ongoing operational and communications support to the network of Heat and Smoke Havens	**Next Repair Cafe** is on Friday 13 October. Lyn to promote the IT team on Facebook- we need more people to come in with their mobile phones, tablets etc and get assistance from the digital mentors.	Charlie Bell + Repairers and helpers	13 November
	Community Energy Activation Program Launch 11am Nowra Showground Committee Room	Andrew Everard, Andrea Charlton, Kathryn Maxwell	1 December

OUR FOCUS & ACTION AREAS	Work items	Who	Status
	Food Program -21 clients including the Womens Refuge, packing Mondays 11.30 am - 12.30pm. Distribution 12.30pm - 1pm. Woolworths pick up Mon/Wed/Sunday, Aldi Mon pickup.	Julie Klugman, Rhonda, Jeinie, Celine, Kathryn, Bryce, Glenn, Vic and Gary	9 November
Community & Stakeholder Engagement			
We assist the community to take climate action. We raise community awareness of SHASA. We engage effectively with key stakeholders. We promote disaster preparedness. We develop networks and collaborate with like minded organisations and businesses on climate and energy initiatives.	**ESC/SHASA engagement** - SHASA is participating on the quarterly Climate and Environment Advisory Committee, and monthly catch ups with the Sustainability Team.	Kathryn Maxwell, Andrew Everard, Arno Schaaf, Brett Stevenson, Rob Shorrock	23 November
	Mailchimp List updating meeting 12 November 3pm - 4pm	Linda Leung, Andrew Everard, Andrea Charlton and Kathryn Maxwell	12 November
	General Communications Team meeting 10 November 10am - 11am	Communications Team	10 November
Funding & Governance			
	Finance Meeting 9 November 4.30pm - 5.30pm	Finance Team	9 November
We seek short-term and long-term funding opportunties. We seek to grow the number of active volunteers. We review and improve our governance and financial processes as needed to ensure long term organisational viability. We seek donations to support community projects.	Digital Infrastructure Meeting Thursday 12 November 3pm - 4pm		12 November
	Members Meeting 21 November 11am - 12 noon	SHASA members	21 November
	SHASA Raffle. Aim is to sell 1000 tickets by Christmas. Seeking volunteers to help with selling raffle tickets at stalls in November and December at the following locatoins. Batemans Bay and Moruya Haven Get Together 10 November, EV Expo in Narooma on 22 November, EuroBEV lunch on 29 November, Broulee Haven Opening on 7 December, Moruya Markets 4 and 19 December, Art on the Path 20 December.	SHASA members	November/December
	SHASA follow up Planning Session run by Steve Colman 12 November 10.30am - 11.30am	Steve Colman, Executive and other active members	12 November